

<b>Alteration Request</b>
---------------------------

Date: \_\_\_\_\_ Requested by: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Request:**

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Wooden Privacy Fence       | <input type="checkbox"/> Chain Link Fence   | <input type="checkbox"/> AC Unit(s)  |
| <input type="checkbox"/> Paint Room/Accent Wall     | <input type="checkbox"/> Install Trampoline | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Install Garage Door Opener | <input type="checkbox"/> Other _____        |                                      |

**Reason for Alteration:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**For Office Use Only**

**Stipulations:**

- |   |   |
|---|---|
| <input type="checkbox"/> At resident's expense                | <input type="checkbox"/> Restore to original condition at M/O   |
| <input type="checkbox"/> Signed addendum required             | <input type="checkbox"/> Remains with home upon move out        |
| <input type="checkbox"/> Must be installed by contractor      | <input type="checkbox"/> Must be removed upon move out          |
| <input type="checkbox"/> Must be installed per code           | <input type="checkbox"/> To be maintained at resident's expense |
| <input type="checkbox"/> Must be primed (white) at M/O        | <input type="checkbox"/> Dig permit required                    |
| <input type="checkbox"/> Fence required prior to installation | <input type="checkbox"/> _____                                  |

**Additional information needed:**

- Pictures     Documentation     Diagram     \_\_\_\_\_

\_\_\_\_\_

AFA Family Housing Maintenance Director

Approved     Denied

\_\_\_\_\_

AFA Family Housing Community Director

Approved     Denied